



HVA COMMITTEE MEETING – RECORD OF DECISIONS

Maintained by: Clarisa Hammond (2020- ongoing), Richard Osborne (Secretary) 2018-2020,

Date of First Entry: 07/11/18

Extant Decisions

Serial Number	Entry Date	Short description of decision	Lead for Action	Date to be completed	Additional Comments
015	17/07/19	Scope potential to use Bay House School as a satellite club and, if there is an appetite, to identify a coach to deliver sessions there.	Ashley	10/12/19	Ongoing. Ashley in contact with BHS, however, stunted due to other events at BHS, including departure of the Principal. Therefore to restart discussions in summer for season of 21-22.
017	18/09/19	Following a donation (£681.66) to the HVA by the Portsmouth Volleyball Association, members are to consider how best to ensure the money generates a legacy for junior development.	All	10/12/19	Ongoing. All to email Clarisa with their suggestions on to discuss in next meeting on 16.6.21.
022	10/12/20	Cognisant of junior training occurring sporadically in the Gosport area, there is a need to assess whether more can be done to cohere activity.	Ryan	30 Apr 21	Ongoing.
023	25/3/21	Aims for publication of HVA newsletter 3 times/year. The 3 rd edition is scheduled for Sept 2021.	Jo	30/9/21	
024	25/3/21	Biography of each committee member and their role	All/Andy	8/4/21	Complete.
025	25/3/21	Review and update HVA priorities specific to committee's role	All	8/4/21	



HVA COMMITTEE MEETING – RECORD OF DECISIONS

Archived Decisions

Serial Number	Entry Date	Short description of decision	Lead for Action	Date to be completed	Additional Comments
001	07/11/18	Review the 'Current Club Provision' but first contact Volleyball England to assess what information it may share about club provision.	Ashley	30/01/19	Complete. The committee agreed that there was no longer a need to review the club provision. Action retired.
002	07/11/18	Invite Jo Ankers at New Forest VC to fill the gapped 'Promotions Officer' committee role.	Ashley	30/01/19	Complete. Chair contacted Jo on 24.01.19 who replied that she would be happy to assist.
003	07/11/18	Write to all clubs participating in the HVA Grand Prix to advise that with effect from the 2019/20 season a goodwill deposit will be required in advance of the competition which will be non-refundable in the event a team subsequently withdraws entirely from the competition.	Ashley	16/10/18	Complete. Chair wrote to clubs on 25.01.19 explaining the deposit will be £40.
004	07/11/18	Write to all clubs competing in the 2018/19 HVA Grand Prix to thank them for entering and reminding those who have not yet paid to do so.	Andy	16/10/18	Complete. Andy wrote to clubs but some still have not paid. Chair to write again by 04.02.19 to hasten. All clubs have now paid.
005	07/11/18	Scope interest in a junior tournament, to take place in Jan/Feb 19 and, subject to demand, plan and deliver accordingly.	Bev/Dave	28/02/19	Complete. New Forest VC hosted the festival on 09.03.19 at Noadswood School from 1400-1700.
006	07/11/18	Refresh the Development Priorities for 2019/20, with theme leads developing a maximum of 3 objectives in time for discussion at the next committee meeting.	All	30/01/19	Complete. Deadline extended to 15.02.19 for theme leads to finalise their priorities. Thereafter, the plan was published on the website.
007	30/01/19 and 24/04/19	Scope and purchase a lockable cabinet for storage of volleyball equipment at Bay House.	Dave/Ashley	31/08/19	Complete. A storage cupboard has been purchased and is installed at Bay House school.
008	30/01/19	Arrange appropriate representation at the 'Fitness Festival' that is taking place on Southsea Common on 1 Jun 19.	Ashley/Bev	01/06/19	Complete. Chair contacted Luke Newton on 31.01.19 offering support. The HVA was fully represented at the event.



HVA COMMITTEE MEETING – RECORD OF DECISIONS

009	30/01/19	Respond to Volleyball England's request to identify volunteers who have been coaching for 25 years or longer.	Ashley	31/01/19	Complete. Chair provided feedback to VE on 31.01.19.
010	30/01/19	Respond to a request made by Gosport and Fareham Multi Academy Trusts to take part in a summer community event that will include deliver of volleyball taster sessions and to forward the invitation to Gosport Jedi VC.	Richard	15/02/19	Complete. Richard contacted Kailee on 1 Feb 19 offering to deliver sitting volleyball taster sessions and forwarded the email to Gosport Jedi VC on the same date. Nothing further was heard so no participation on this occasion.
011	24/04/19	The HVA GP rules will be redrafted and circulated to the committee with recommendations.	Andy	17/07/19	Complete. Andy completed the action on 24.07.19.
012	24/04/19	In response to a request from Tim Nash, the committee will approach him to host a junior volleyball festival for Years 10-13 at Crestwood College.	Bev	17/07/19	Closed. Bev contacted Tim on 25/04 but a response was not forthcoming, and it was found that junior volleyball had been suspended indefinitely.
013	24/04/19	A donation of £405.60 will be made to Cams Hill School to contribute to the cost of a wall slider system to be used at future junior festivals.	Bev	17/07/19	Complete. Bev confirmed on 28.12.20 that the equipment is in place and has been/will be used at junior festivals.
014	24/04/19	Marketing and Promotions to be a standing agenda item with Jo Ankers as lead.	Richard	Ongoing	Complete.
016	18/09/19	HVA to organise and deliver the volleyball element of the Hampshire School Games in Aldershot in 2020.	Bev/Andy	18/06/20	Complete. Regrettably, the School Games were cancelled due to the impact of Covid-19.
018	18/09/19	There is a need to assess whether the NGB will issue global insurance to cover all HVA competitions.	Ashley	10/12/19	Complete. It will be necessary to continue to apply for insurance cover for any events that the HVA hosts, and there is a need to accommodate for junior/indoor/sitting/outdoor tournaments as reasonably as possible at the start of each season.



HVA COMMITTEE MEETING – RECORD OF DECISIONS

019	11/10/20	Research whether any volunteer organisations might have someone that is interested in taking up the HVA Secretary role.	Bev	31/12/20	Complete. In the event it was unnecessary to take this forward as Clarisa Choh has volunteered to take on the role of Secretary.
020	10/12/20	The 2 nd edition of the HVA Newsletter should place a spotlight on those juniors who have attended England trials.	Jo/Bev	31/03/21	Completed. Jo has published 2 nd newsletter on 2.3.21, with positive feedback.
021	10/12/20	To reduce the number of external contacts made <i>via</i> the HVA website, a section to address common questions should be included in the website.	Andy	31/03/21	Complete. Answers to Frequently Asked Questions have been added to the 'contact' section of the website.