



**HAMPSHIRE VOLLEYBALL ASSOCIATION – MINUTES OF COMMITTEE MEETING HELD ON WEDNESDAY 12 SEPTEMBER 2018**

Attendees	Ashley Cullen Dave Gunter Bev Cooper Andy Edwards Mel Howard Richard Osborne	Chair Coaching Adviser Junior Development/Adult Participation Indoor Volleyball/Website Administration Gosport Jedi Volleyball Club Secretary/Sitting Volleyball
Apologies	Tamara Gibson Caroline Hancock	Salisbury Volleyball Club Finance Officer

<b>Item 1 - Welcome and Opening Remarks</b>	<b>Action</b>
<p>1. In welcoming attendees to the meeting, Ashley thanked those who attended the AGM in July, expressing particular thanks to Luke Wiltshire and Cristian Dobranszki from Southampton VC. He added that the focus of the evening's meeting would be the HVA Grand Prix.</p>	
<p><b>Item 2 – Review of previous minutes and actions arising</b></p>	
<p>1. Dave remained aware of the need to produce a flyer that would be used to both promote the HVA and encourage volunteers to get involved and undertook to circulate a draft for out of committee consideration by Friday 21 September.</p>	<p><b>Dave</b></p>
<p>2. Similarly, Ashley acknowledged that work on the 'Current Club Provision' remained outstanding and agreed to contact Volleyball England in the first instance, and by 21 September 2018, to assess what information it held and could share about club provision. He was of the view that there is a need to simplify the information Mark Simmons had captured but to nevertheless accrue meaningful data that provides insight into the provisions that exists within clubs and that can be used to link to other initiatives. For example, if a club with a large number of members is found to have a proportionately small coaching workforce then the HVA may be able to signpost it to relevant courses/workshops.</p>	<p><b>Ashley</b></p>
<p>3. Bev confirmed her intention to contact coaches of junior teams to ensure they are compliant with safeguarding requirements, while Andy agreed to assess clubs' compliance with the General Data Protection Regulations (GDPR).</p>	<p><b>Bev/Andy</b></p>
<p>4. Caroline was not in attendance and so it was not possible to confirm whether the accounts have been independently verified and will be carried forward to the next meeting.</p>	<p><b>Caroline</b></p>
<p>5. Andy confirmed he had sent the invite to take part in the GP to teams that competed last year and to a further one or two that had wanted an invitation.</p>	
<p>6. A lengthy discussion took place on the two unfilled committee positions, at the end of which Mel agreed to take on the role of Communications Officer. Amongst other things, the committee agreed that a regular newsletter would provide a useful mechanism to engage clubs and keep them informed of topical issues. Members will be responsible for offering items for inclusion in the newsletter, which Mel will co-ordinate. Ashley promised to write to Mel with</p>	

<p>further details of what he considered the role would entail. Bev suggested the newsletter, once produced, could be handed out to players at each GP and invite them to opt-in to receiving future editions electronically in future.</p>	<p><b>Ashley</b></p>
<p><b>Post Meeting Note:</b> Ashley emailed Mel on 13 September as he had agreed to do.</p>	
<p>7. Ashley had approached Jo Ankers at New Forest to assess her interest in filling the gapped Promotions Officer role and, while amenable, Jo wanted to know more about it and after discussion Ashley agreed to go back to Jo with further details.</p>	<p><b>Ashley</b></p>
<p><b>Item 3 – Visit to Bay House School</b></p>	
<p>1. Ashley apprised members of his and Bev's visit to Bay House School where they met with Laura Hodges and Ian Potter to discuss a number of matters, including: communications, health and safety, and storage. It had been a very productive meeting with Laura stating her plan to convert a room adjacent to the kitchen area for storage of HVA equipment, including two new referee stands that are on order and expected to arrive shortly. Ian was keen to grasp opportunities to promote the school and Gosport more broadly and, Ashley sensed, harboured a genuine desire to support the HVA's activities and wider volleyball opportunities, such as hosting the England Cadets for a training camp. Laura was aware that measures have to be taken to safely store the volleyball posts, which was reassuring. Finally, Ashley advised members that he had a small amount of money available to purchase equipment and after a short exchange of ideas it was agreed that new nets would be in order which Ashley agreed to purchase.</p>	<p><b>Ashley</b></p>
<p><b>Item 4 – HVA Grand Prix</b></p>	
<p>1. Looking ahead to the new season, Andy advised members that the deadline for entries was approaching and that, to date, he had 8 women's teams signed up, with 2 more anticipate to follow before the deadline, and 9 men's team committed to playing.</p>	
<p>2. Andy further advised members that three clubs had expressed interest in taking part in a mixed competition, although at this stage his focus was on finalising the men's and women's competitions and assessing whether any of the dates allocated for a mixed competition might need to be set aside in case any other volleyball events, such as NVL matches, clashed with a GP fixture and would need to be rescheduled, although Bay House seemed amenable to adding more dates to the calendar if required.</p>	
<p>3. Andy forewarned members that he would not be available to attend every GP fixture next season and undertook to provide his dates of unavailability so that other committee members could seek to attend in his absence.</p>	
<p>4. Bev observed a general reluctance from teams to assist in setting up and dismantling equipment and Dave suggested that a 'duty team' be assigned to each GP with responsibility to set up and clear away. Pros and cons of doing so were discussed and Mel made the point that with approximately 10 teams taking part over the season, but only 4-5 fixtures, some teams would have a responsibility while others wouldn't. The committee agreed that the most appropriate course of action is to wait to see what the schedule looks like before making any final decisions.</p>	
<p>5. Andy estimated the cost 'per event' will be approximately £250 and the cost per club will depend on the final number of entrants. There is also an aspiration</p>	

<p>to have as many teams as possible at the final fixtures for men and women respectively.</p>	
<p><b>Item 5 – Junior Development</b></p>	
<p>1. Bev and Dave described the difficulty they had experienced in tracking down the wall slider which was deemed lost. Bev further explained that a net system is required in order to run a junior competition. After Horndean School had let her down on providing a venue she had considered other options, one of which included Cams Hill School which is ideal and, should a net slider system be installed, could accommodate an indoor and sitting volleyball competition concurrently. Bev took an action to consult Ryan Gunner at Cams Hill School to assess availability of the venue to host a junior competition.</p>	<p><b>Bev</b></p>
<p><b>Post Meeting Note:</b> Bev contacted Ryan Gunner and arrangements have subsequently been made to host the inaugural HVA Junior Volleyball Festival on Saturday 13th October, from 1300 - 1600. An email invitation to junior clubs will follow shortly.</p>	
<p><b>Item 6 – Sitting Volleyball (SV)</b></p>	
<p>1. Richard provided an update on SV activity, expressing his disappointment that little activity had taken place locally but that he had been working in other regions to establish new provisions. He added that numbers at South Hants SV club continue to increase and that it was hoped to enter two teams in the national SV Grand Prix which commences in Kettering on 30 September.</p>	
<p><b>Item 7 – Development Priorities</b></p>	
<p>1. The development priorities were reviewed and it was agreed that Richard would circulate a Word version to committee members who would update accordingly. Ashley said he would like to use the next meeting to focus on identifying priorities for 2019/20.</p>	<p><b>Richard</b></p>
<p><b>Item 8 – Any other business</b></p>	
<p>1. There were no additional items of business.</p>	
<p><b>Item 9 – Date and time of next meeting</b></p>	
<p>1. The next meeting is scheduled to take place on Wednesday 7 November 2018. Richard will advise the venue and time in due course.</p>	<p><b>Richard</b></p>